



## PRIVACY POLICY

This privacy policy applies to the Seventeenth International Symposium on Reactor Dosimetry (ISR-17) and supplements the general [EPFL privacy policy](#).

### 1. Who is responsible for the processing of your personal data and for which purposes?

The Ecole polytechnique fédérale de Lausanne (EPFL) is the data controller and processes your personal data to ensure an adequate organization, follow-up, communication and promotion of the ISR-17, which will take place on 21-26 May 2023 at SwissTech Convention Center (STCC). The “Pavel Frajtag”, LRS-IPHYS-EPFL, is responsible for the complete organization of the symposium, the communication with the speakers and participants before and after the end of the symposium, refund of expenses of invited participants, as well as communication and promotion of the event.

The purpose of the processing of your personal data is handling registration and attendance, reporting on the symposium, as well as event follow-up actions, such as sharing presentations among participants and feedback collection. It includes, in particular, lists and mailing lists for contacts, invitations, participants, reports, minutes, distribution of reports/minutes, feedback on reports, meeting follow-up, follow-up actions, presentations, news and publications.

Your personal data will not be used for any automated decision-making including profiling.

### 2. Legal basis for data processing

The “Pavel Frajtag”, LRS-IPHYS-EPFL, processes your personal data in accordance with the Swiss Federal Act on Data Protection (hereinafter “FADP”) as well as, where applicable, the Regulation (EU) 2016/679 of the European parliament and of the Council of 27 April 2016 on the protection of natural persons with regards to the processing of Personal Data and on the free movement of such data (General Data Protection Regulation, hereinafter “GDPR”). The processing of your personal data is based on your consent. By registering to the event, you are consenting to the processing of data that is necessary to the organization of and your participation to the event. A separate consent for additional purposes is asked for in the registration form, in particular for

taking and diffusion the attendee's name, affiliation and email address in the list of participants which will be shared among participants and for dietary requests.

*Comment: We use the DSI's WPForm – wordpress form – which is allowing to store data at EPFL.*

### **3. What data we collect about you?**

Identification/Contact data, such as first name, last name, title, job title, organization, e-mail address, phone number; dietary requests (if any) for organizing meals; information about the form of transport used and hotel, and banking information (for purpose of reimbursement of travel expenses/allowances).

Except with the written permission of participants, photos, videos and audio recordings will not be taken by EPFL, its officers and representatives during the course of the event.

*Comment. Please note that personal data of participants (e.g. dietary information) will not be shared with a catering service.*

### **4. Who accesses your data and to whom is it disclosed?**

Access to your data is granted only to “Pavel Frajtag” and LRS-IPHYS-EPFL, who are involved in the organization of the event. Where necessary, we may also share your information with service providers for the purposes of organizing the conference.

List of participants/speakers is shared among participants/speakers who gave their consent during registration.

We will never sell your personal data for marketing purposes.

### **5. Data Security and Data transfers**

In order to protect your personal data, a number of technical and organizational measures have been put in place.

Technical measures include appropriate actions to address online security, risk of data loss, alteration of data or unauthorized access, taking into consideration the risk presented by the processing and the nature of the data being processed.

Organizational measures include restricting access to the data to authorized persons with a legitimate need to know for the purposes of this processing operation.

## 6. How long do we keep your data?

Personal data is kept as long as follow-up actions to the event are necessary with regard to the purpose(s) of the processing of personal data as well as for the meeting and its related management.

*Comment : A maximal data retention period is 36 months after the symposium.*

Data necessary for logistics purposes (refund of expenses, transport, etc.) are kept according to the rules set in the [ETH Act](#) and in the [EPFL financial regulation](#).

Photos, audio and video recordings will not be taken during this event.

### Data protection rights and Contact

Please refer to the [EPFL privacy policy](#).

Pavel Frajtag  
LRS-IPHYS-EPFL



EPFL, 4<sup>th</sup> January 2023